



Parke County Public Library

Computers, Internet, and Internet Use Policy

Computers

There are fourteen Internet workstations available for public use, though 5 of these are intended for video gaming. Video gaming computers are for that, video gaming, but in a time of need can be used for web searching. However, these are not able to print. The other nine computers are fully equipped with Microsoft office, are able to print, and all have access to online resources. The upstairs printer offers color prints where the downstairs is B&W. There is a printing fee of 15 cents/page for B&W copies, 50 cents/page for color copies.

Printing is available from a mobile device, laptop, or send something from home and stop in to pick it up. Email your document to print@ricohprintcloud.com. You will receive a “No Reply” email from Ricoh and it will have a code for the attachment or body of the email you sent. Visit the upstairs desk and let a staff member know you have a print to pick up and give them the print code. It’s as simple as that! Above printing costs will apply.

Assistive Devices

Assistive devices available for those with special needs include a tabletop magnifier.

Public Wireless Access at the Parke County Public Library

Any use of the library’s network (wired or wireless) must be in accordance with the library’s Internet Use Policy (see below).

Library staff are not able to provide technical assistance beyond that presented here.

Wireless Connection Information:

1. Wireless access will only be available during library hours.
2. The wireless access points are centrally located on the upper and lower floors of the library. The wireless will reach the front parking area and upper rear lot easily.
3. Most current technology wireless network adapters should work with our wireless access points.

Please note

The library’s wireless network is not secure (i.e., it is not encrypted using WEP, WPA, etc.). Unless you take additional precautions, information sent to or from your laptop/Smart Phone/etc. can be intercepted by a third party that has the appropriate hardware/software and is within range of the network. (For more information about this issue, please see [Tips for Using Public Wi-Fi Networks.](#))



Parke County Public Library

Parke County Public Library Internet Use Policy

The mission of the Parke County Public Library is to provide quality resources and innovative services to stimulate creativity, intellectual curiosity, and to facilitate lifelong learning and research within the communities we serve. By providing these resources, we strive to inform the community and transform lives, every day.

The Parke County Public Library provides Internet access in order to help fulfill this mission by making available a wealth of information resources found on the internet, via the typical search methods and additional databases and resources that the library invests in to help you. The following policy must be adhered to by any individual using the library's Internet access.

1. **Acceptable Use**

Internet use in the facilities owned by the Parke County Public Library must be in support of education, communication and research and be consistent with the mission of the Parke County Public Library. Use of another organization's network or computing resources must comply with the rules appropriate to that organization. Transmission of any material or use of the Internet in violation of any U.S., state, or local regulation is prohibited. Examples of unacceptable use include, but are not limited to:

- Violation of computer security
- Vandalism of computer data, software, or hardware including adding or removing software or games without permission, including on gaming computers.
- Violation of copyright laws
- Harassing or disrupting other users or patrons
- Display and/or distribution of obscenity, child pornography, or, to minors, materials harmful to minors.
- Transmission of libelous, slanderous, or misrepresentative material

2. **Privileges**

Internet access is a privilege, not a right, and inappropriate use may result in cancellation of those privileges. The library's supervisory staff will deem what is inappropriate use based on item 1 above and may temporarily suspend a user's Internet privileges. The Director of the Parke County Public Library may take further action to deny, revoke, or suspend a user's Internet privileges as warranted. More serious consequences may occur too following Indiana Code (IC 35-49-3-1)

3. **Access**

The demand for use of the library's Internet access may exceed the available supply. Therefore, it is necessary to manage Internet access fairly and equitably so that all users will have an opportunity to use the resource. The requires the following unless there is no wait or a special circumstance:

- Sign up/waiver agreement before access
- Parental permission and/or accompaniment for children under the age of 10.
- 45 minute time limits



Parke County Public Library

4. Internet Resources

The Parke County Public Library provides access to the Internet / World Wide Web (WWW). However, the library reserves the right to filter or limit access to and/or availability of Internet / WWW resources including, but not limited to: newsgroups, listservs, chat rooms, FTP, and Telnet. The library does not offer dial-up accounts, e-mail accounts, provide web space, or other related Internet services.

5. Disclaimer

The Parke County Public Library makes no warranties of any kind, whether expressed or implied, for the service it is providing. The Library is not responsible for the accuracy or quality of information users find on the Internet, nor is it responsible for any damages, direct or indirect, arising from the use of its Internet access. We are also not responsible for service outages or other issues that may inhibit internet availability.

6. Waiver

Users are responsible for their Internet use including the information they access and display. Parents of minor children must assume responsibility for their children’s use of or exposure to the Internet through the library. Users release the Library and its agents from any liability arising directly or indirectly from their use of the Internet. Internet users must sign that they agree to the rules and policy before using the internet as provided by the library.

Document History and Version Control Table			
Version	Action	Approval Authority	Action Date
First Version	Approved	RPL Board	9/15/2017
Second Version	Approved	PCPL Board	8/19/2020